

JOHN GLENN MIDDLE SCHOOL  
ACADEMIC HONESTY POLICY

JGMS believes that a sound educational program must insist upon academic honesty. We expect every student to display personal integrity and self-respect. Students should understand that learning happens at different rates for everyone. Learning is dependent upon many factors including personal commitment, engagement in the learning process, and the abilities and knowledge of teachers. Since it is impossible to include everything presented in class on an assessment, grades do not measure all that a student has learned. Grades are a good way to evaluate how well a student has learned some of the most significant material presented in each class. However, grades mean little when cheating is accepted. Assisting someone else to cheat is no different than cheating yourself.

The following actions, but not limited to, are in violation of John Glenn Middle School's Academic Honesty Policy:

- Copying from another student's assignment or test.
- Using a "cheat" sheet or other external assistance.
- Stealing, borrowing, or reproducing a test, quiz, and/or other confidential document without expressed teacher permission.
- Using a paper one has written for one class in another class without teacher permission.
- Watching a video or reading "Cliff Notes" of a literary work in place of reading the piece.
- Borrowing answers and copying them as one's own work.
- Plagiarism: Copying word for word in part or in whole from a source without giving proper credit to the author. This includes electronic sources and/or services found on the internet. This also includes taking someone else's ideas and copying them as your own without using quotes.
- Turning in someone else's work, in part or in whole, including but not limited to, erasing/deleting someone else's name and substituting it for your own.
- Forgery of a parent or guardian signature on a school document.
- Successfully or unsuccessfully attempting to engage in or solicit participation by others in the process of violating the Academic Honesty Policy.

Violation of the JGMS Academic Honesty Policy will result in the following consequences:

First Offense:

- Student receives an "F" on the assignment.
- Teacher calls the parent(s)/guardian(s) and informs them that the student will be referred to the Assistant Principal.
- The Assistant Principal will review the Academic Honesty Policy with the student and explain the consequences for any future violations.

Second or Greater Offense\*:

- Student receives an “F” on the assignment.
- Teacher calls the parent(s)/guardian(s) and informs them that the student will be referred to the Assistant Principal.
- The student will be suspended from 1-5 days upon the discretion of the Assistant Principal.

\*Repeat offenders may be subject to additional interventions or disciplinary action including, but not limited to referral to a Discipline Hearing Panel, a schedule change/modification, an involuntary placement to alternate school site, a referral to Student Assistance Program, and/or referral for expulsion.